



*Melbourne*  
METROPOLE  
CENTRAL

*Conference Packages*





EVENT *here* THIS YEAR

# Introduction

Melbourne Metropole Central is located in Fitzroy on vibrant Brunswick Street, only 8 minutes drive from the city centre. Metropole offers a versatile range of recently refurbished meeting and event spaces suitable for small, medium and large events with rooms capable of seating anywhere from 15 up to 180 delegates.

Choose between the ground floor rooms that open up to the tranquil courtyard and pool area or the 3rd-floor room that boasts a large balcony with views of the Carlton Gardens and stunning architecture of the surrounding buildings, including the Royal Exhibition Building.

Amenities offered include dedicated bars, kitchen facilities, breakout rooms and a variety of catering packages from our in-house restaurant, Café Metropole. All meeting and event areas include free Wi-Fi, secure undercover parking and audio visual equipment is available for hire.

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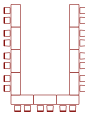
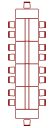

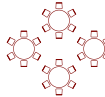


FIRE DOOR  
DO NOT OPEN FROM INSIDE

# Smith & Deruit Room

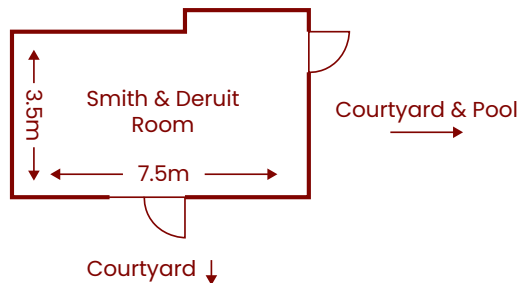
The Smith & Deruit room is a boardroom setting perfect for small meetings and events, seating up to 16 delegates.

## CONFIGURATIONS AND CAPACITIES

					
RECEPTION	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	BANQUET
20	16	-	12	12	-

## ROOM HIRE

Weekday Monday - Friday	Weekend & Public Holidays
\$250	\$350



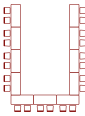


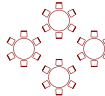




# Charles Marshall Room

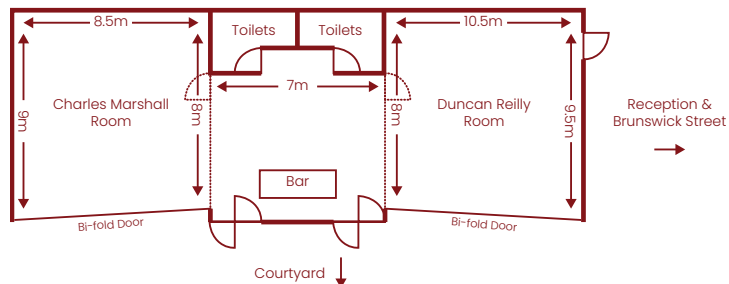
The Charles Marshall room is a versatile meeting and event space that can accommodate up to 80 delegates. This room offers ample natural light through the bi-fold doors and an impressive outlook of the courtyard and pool.

## CONFIGURATIONS AND CAPACITIES

					
RECEPTION	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	BANQUET
100	80	30	36	40	60

## ROOM HIRE

Weekday Monday - Friday	Weekend & Public Holidays
\$450 Full Day	\$500 Full Day
\$280 Half Day	\$380 Half Day
Half Day 8am - 12pm 1pm - 5pm	





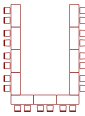


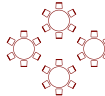




# Duncan Reilly Room

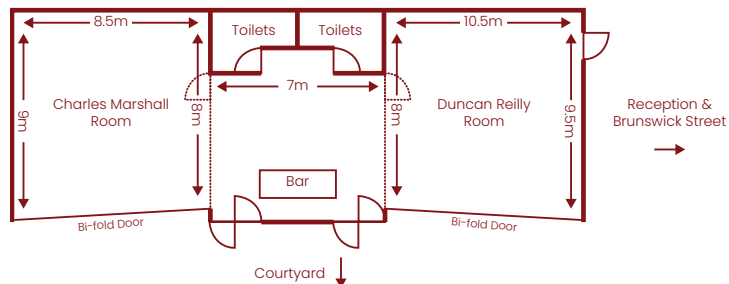
The Duncan Reilly room has been designed as a flexible meeting and event space for up to 100 delegates. You can choose to open the room up to the courtyard with the bi-fold doors to allow for natural light and outdoor breakout areas.

## CONFIGURATIONS AND CAPACITIES

					
RECEPTION	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	BANQUET
100	100	36	40	70	70

## ROOM HIRE

Weekday Monday - Friday	Weekend & Public Holidays
\$500 Full Day	\$600 Full Day
\$300 Half Day	\$400 Half Day
Half Day 8am - 12pm 1pm - 5pm	





14	38	DKK2.084	DKK199.817
15	39	DKK2.126	DKK220.766
16	40	DKK2.190	DKK243.928
17		DKK2.255	DKK269.357
18		DKK2.323	DKK297.268
19		DKK2.393	DKK327.902
20		DKK2.464	DKK361.517
		DKK2.538	DKK398.399
		DKK2.615	DKK438.862
		DKK2.693	DKK483.246
		DKK2.774	DKK531.929
		DKK2.857	DKK585.319
		DKK2.943	DKK643.867
		DKK3.031	DKK708.065
		DKK3.122	DKK778.451
		DKK3.216	DKK854.811
		DKK3.312	DKK933.014
		DKK3.411	DKK1.013.019
		DKK3.514	
		DKK3.619	

# Day Delegate Package

Our 'Day Delegate Package' is the perfect option for a one-day event, with catering, parking, conference room hire and audio visual equipment all included. Enjoy tea and coffee in the morning and afternoon, as well as a lunch spread with various options.

## PACKAGE INCLUSIONS - Minimum 10 Guests

<p><b>Catering</b></p> <ul style="list-style-type: none"><li>• Tea, coffee &amp; fruit juice on arrival</li><li>• Morning tea &amp; coffee served</li><li>• Combo Lunch Deal</li><li>• Afternoon tea &amp; coffee</li></ul>	<p><b>Audio Visual</b></p> <ul style="list-style-type: none"><li>• Projection screen</li><li>• Flip-chart with paper &amp; markers</li><li>• Whiteboard &amp; markers</li><li>• Additional equipment including projector</li></ul>
<p><b>Conference Room Hire</b></p> <ul style="list-style-type: none"><li>• Room hire</li><li>• Note pads &amp; pens</li><li>• Iced water and mints</li></ul>	<p><b>Car Parking</b></p> <ul style="list-style-type: none"><li>• Car parking for all delegates</li></ul>

## ROOM HIRE

<p><b>Weekday Monday - Friday</b></p>	<p><b>Weekend &amp; Public Holidays</b></p>
<p>\$95 per person</p>	<p>\$99 per person</p>



# Stay Delegate Package

The 'Stay Delegate Package' includes accommodation for your delegates, with a choice of single studio or shared two bedroom apartments. This package also includes catering, conference room hire, and audio visual equipment.

## PACKAGE INCLUSIONS

<b>Accommodation</b>	<b>Conference Room Hire</b>
<ul style="list-style-type: none"><li>• Single studio apartment, or</li><li>• Shared two bedroom apartment</li><li>• Car parking for all delegates</li></ul>	<ul style="list-style-type: none"><li>• Room hire</li><li>• Note pads &amp; pens</li><li>• Iced water &amp; mints</li></ul>
<b>Catering</b>	<b>Audio Visual</b>
<ul style="list-style-type: none"><li>• Tea, coffee &amp; fruit juice on arrival</li><li>• Buffet breakfast</li><li>• Morning tea &amp; coffee served</li><li>• Cold working lunch</li><li>• Afternoon tea &amp; coffee</li><li>• Buffet or alternate dinner menu</li></ul>	<ul style="list-style-type: none"><li>• Projection screen</li><li>• Flip-chart with paper &amp; markers</li><li>• Whiteboard &amp; markers</li><li>• Additional equipment</li></ul>
<b>Studio Apartment</b>	<b>Two Bedroom - sharing</b>
<b>Contact for Pricing</b>	<b>Contact for Pricing</b>

\*minimum 20 delegates



# Equipment

We can supply any additional equipment by request. Additional charges may apply.

## EQUIPMENT HIRE

Equipment	Price
Data Projector	\$150
Whiteboard & Markers	\$50
Lectern	\$NA
Flip-chart, butchers paper & markers	\$40
Notepad & pen	\$5 per person
Audio Equipment microphone & Speaker	\$150





# Morning and Afternoon Tea

Morning and afternoon tea includes tea and coffee all day, as well as the choice of a large selection of food throughout the day.

Each delegate choose *one* item for morning teat and *one* item for afternoon tea

Carrot cake  
Banana bread  
Homemade biscuits  
Fresh seasonal fruit kebabs  
Assorted muffins

Assorted cakes  
Savoury scones  
Fresh fruit yoghurt cups  
Scones with jam & cream  
Danish pastries  
Fruit tartlets

\$30 per person  
includes continuous tea and coffee

Continuous tea and coffee	\$6 per person
Arrival tea and coffee	\$4 per person

Please discuss tailored requirements with our conference coordinator



# Lunch Packages

All lunch packages include a seasonal fruit platter, fruit juice, water & soft drink.  
Traditional fillings and vegetarian options are provided. Minimum 25 guests.

Cold Working Lunch	Hot Working Lunch
\$35 per person	\$45 per person <sup>three items</sup> \$50 per person <sup>four items</sup>
Cold Working Lunch choose one of the following	Hot Working Lunch three items plus salad <i>or</i> four items plus salad
<ul style="list-style-type: none"><li>• Farmhouse finger sandwiches</li><li>• Brioche Rolls</li><li>• Baguettes</li><li>• Assorted wraps <i>on request</i> - \$5 surcharge</li><li>• Juice and softdrinks</li></ul>	<ul style="list-style-type: none"><li>• Mini beef burgers</li><li>• Hot savoury pastries</li><li>• Asian finger food</li><li>• Chicken drumettes &amp; wings</li><li>• Soup <i>seasonal</i></li><li>• Beef lasagne</li><li>• Penne meatballs</li><li>• Antipasto platter</li><li>• Salads</li><li>• Crusty bread</li><li>• A variety of deli sliced meats</li><li>• Assorted cheese</li></ul>

## Fruit Platter

Enjoy a variety of fresh seasonal fruit with our fruit platter option.

- Medium size *up to 15 people* - \$95 per platter
- Large size *up to 30 people* - \$140 per platter



# Hot and Cold Canapes

Enjoy a large selection of finger food with our hot and cold canapes.

Minimum of  
25 guests  
required.

6 Items	9 Items	12 Items
\$45 per person	\$55 per person	\$65 per person

## SAVOURY OPTIONS

Gluten-Free  
& Vegan  
Options  
Available

- Bruschetta
- Steamed bay scallops with ginger & lemon grass
- Poached chicken & spring onion finger sandwich
- Selection of nori sushi rolls
- Tandoori chicken skewers
- Grilled Angus beef skewers
- Italian rolled meatballs with tomato & basil sugo
- Crispy Japanese prawn & vegetable gyoza
- Butternut pumpkin frittata with roasted red peppers, garlic aioli
- Turkish bread with rocket pesto
- Cypriot haloumi empanadas, Spanish sauce romesco, rosemary shards
- Lobster risotto on spoons
- Tiger prawns with chilli & baby basil
- Meat or vegetarian arancini
- Vegetable spring rolls with sweet chilli sauce
- Curried Indian samosa with yoghurt dip
- Tasmanian salmon lollipops with lime aioli
- Grilled lamb cutlets with garlic, thyme and tomato relish
- King prawns on skewers with romesco & lime sauce
- Mini hamburgers
- Peri Peri chicken fillet on sweet corn & coriander fritters
- Tasmanian smoked salmon roulade of French crepes
- Rare seared beef ollo rosso with cherry onion jam
- Poached prawn salsa with chervil aioli on sweet buns
- Confit duck & apple rolls with Hoi Sin dipping sauce
- Salt and pepper crusted NZ calamari with garlic

## SWEET OPTIONS

- Various gluten free mini cakes
- Lemon meringue
- Various mini tartlets
- Berry cheesecake



The buffet option lets guests enjoy a carvery with salads and sides as well as the added option of dessert. Minimum of 30 guests required.

Option 1	Option 2
from \$55 per person	from \$65 per person Includes canapes on arrival and desserts
Carvery	Salads & Sides
<ul style="list-style-type: none"> <li>• Roasted Angus beef</li> <li>• Rosemary spiked leg of lamb</li> <li>• Steamed whole Tasmanian salmon</li> <li>• French cut chicken breast with lemon &amp; oregano</li> <li>• Seafood <i>may be available at market price</i></li> <li>• Crusty seeded white bread rolls</li> <li>• Italian potatoes with garlic, olive oil, &amp; fresh herbs</li> </ul>	<ul style="list-style-type: none"> <li>• Tomato basil &amp; bocconcini salad</li> <li>• Mediterranean pasta &amp; vegetables</li> <li>• Lentils, beetroot &amp; fetta</li> <li>• Raddichio, mesclum &amp; avocado</li> <li>• Caesar salad</li> <li>• Caramelized butternut pumpkin</li> <li>• Roasted zucchini, egg plant &amp; bell peppers</li> </ul>
Desserts - Add \$10 per person	
<ul style="list-style-type: none"> <li>• Mixed berry pudding</li> <li>• Homemade chocolate mousse</li> <li>• Apple Strudel</li> </ul>	<ul style="list-style-type: none"> <li>• Assortment of cakes</li> <li>• Sticky date pudding</li> <li>• French crepes, with fruit or lemon</li> </ul>

Gluten Free & Vegan options available





# Beverage Options

Enjoy a wide range of beer, wine, spirits and soft drinks with our beverage package options. Beverage packages come in either two or three hour duration.

Minimum of 25 guests required.

Option 1	Option 2	Option 3
\$45 per person 3 hour service	\$60 per person 3 hour service	Pay as you go

## Beverages available

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• Selected white and red wines</li><li>• Sparkling wines</li><li>• Selected imported and Australian full strength beers</li></ul> | <ul style="list-style-type: none"><li>• Selected Australian light beers</li><li>• Juice and soft drinks</li><li>• All spirits POA</li></ul> |
|---|---|

Contact us for a more comprehensive list of beverages for your event

Contact our friendly team  
to discuss your next event!



*Melbourne*  
**METROPOLE  
CENTRAL**

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